

# Colstrip Local Government Review Commission

## Meeting Minutes

### March 10, 2025

1. **Call the meeting to order.**
  - a. Meeting called to order at 6:30 pm
2. **Roll Call**
  - a. Present-Study Commissioners Dan Batie, Todd Olmstead and Joe Novasio
  - b. Present-Ex-officio Member Michelle Richards
3. **Approval of Minutes of the Previous Meetings**
  - a. Joe moved and Todd seconded to approve the minutes from the 2/10/25 meeting. Motion carried with all in favor.
4. **Correspondence or Study Commission Update**
  - a. None
5. **Unfinished Business**
  - a. Timetable
    - i. A timetable needs to be established and published in accordance with state law. A public meeting will be held in May, a community survey and questionnaires for city employees/officials will go out in June, compilation of surveys and questionnaires will be done in July, and the determination of key points/issues for the commission to study/consider will be discussed in August. Todd & Michelle will finalize the timetable document and present at the April meeting for adoption.
6. **New Business**
  - a. Public Communication
    - i. Joe brought up the concern of how to get people engaged and what would be the best way to communicate with the public that would be the most effective. Dan suggested distributing flyers door to door. Joe suggested meeting with the churches, unions, etc. Todd suggested finding a young person (25-35 years old) to help figure out the best way to communicate, distribute information and gather input with the younger generation. It was decided to have a work session with each commission member inviting and bringing 2-3 people with them to brainstorm best communication and information distribution ideas.
  - b. Review Bylaws
    - i. No changes necessary. Todd moved to accept bylaws as previously submitted with no changes. Joe seconded the motion. Motion carried with all in favor.
  - c. Budget Update
    - i. Nothing to report.

- d. Administrative Support
  - i. None needed at this time.

**7. Other Scheduled Matters**

- a. No other scheduled matters

**8. Public Comment**

- a. No public comments

**9. Announcements**

- a. Work Session Meeting March 24, 2025, at 6:30 pm at Colstrip City Hall

**10. Adjournment**

- a. Todd moved to adjourn the meeting. Dan seconded the motion to adjourn. Joe adjourned the meeting at 8:03 pm.

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